UET meeting

Tue 01 August 2023, 10:00 - 13:00

Attendees

Board members

Jane Forster, John Vinney, Jim Andrews, Keith Phalp, Karen Parker, Susie Reynell (Finance Director), Julie Kerr

Meeting minutes

1. Minutes and Matters arising from the previous meeting

Approval

Apologies: Jane, Jim and Karen

Chair

The minutes of the meeting held on 25 July 2023 were approved as being an accurate record of the meeting and there were no matters arising.

The Action Log was noted.

- UET agenda 1 August.pdf
- A Minutes UET 25 July 23.pdf

2. Finance discussion

Susie Reynell

2.1. Cash flow update

Information

Cash flow is very positive

Susie Reynell

- 🕒 UET Weekly Cashflow Forecast Narrative as at 31 July 2023.pdf

2.2. Value for Money Update

Susie Reynell

The Value For Money committee has been disbanded and the responsibilities now sit with the Deans and Directors. VFM advocates are to be appointed. SR to liaise with Suzanne Clarke with regard to suitable candidates and their Line Managers. A rebranding exercise also to be carried out - to be known as Value at BU.

2.3. Loan Conditions Compliance Update

Susie Reynell

SR confirmed that this has been actioned

- A Output Data from PDE July 2023.pdf

2.4. Bids for approval

Approval

There was 1 pre-award proposal and no post-award proposals. The Bid was approved.

RED ID	13822	BU PI	Julian McDougall
Project Title	Media literacy training for professionals who work with children		

A Narrative for UET meeting 1.08.23.pdf

Susie Reynell

3. Apprenticeships Update

Phil and Jacky joined the meeting on line

Request for Support

BUD have now agreed to run training for staff - a PO will be raised once the final version of the training programme has been agreed.

PS to ensure that some test protocols are in place.

Training sessions to be recorded so that they can be used for training further down the line. IT also supporting.

JV thanked PS for his work on this and for achieving a positive outcome so far.

Degree Apprenticeships update to UET - 01 Aug 23 v1.Final.pdf

4. Items for note or approval

4.1. Sale of land at Studland House

Jim Andrews

Approved

🖺 SH car park disposal - 40-44 Holdenhurst Road - 27072023.pdf

4.2. Post Tender Options Appraisal for the Talbot Campus Decarbonisation Project

Stuart Laird

SR raised a number of concerns and it was agreed that further information and discussion is required before a final decision is made.

As the initial proposal which went to the Board was very different in terms of cost and scope from the current proposal, it will need to go back through the Board approval process.

The larger project would incorporate Dorset House, Kimmeridge House and the Library but it is also possible to do a smaller, more manageable project and tackle Dorset House only.

Dorset House will require

investment anyway as Arne House project is still some way off.

The new heat pumps will utilise new technology and being an early adopter could be risky and would require a larger contingency than normal in terms of costings and deliverability. Ts and Cs will be crucial.

Grants may be available to do Kimmeridge House and the Library at a later date.

Money for the project would be diverted from other tabled projects such as the data sensing cooling project, intelligent campus project and the PV and fabric component project.

ACTIONS:

SL to forward a copy of the Ts and Cs to SR to check, particularly in relation to delivery, before giving the green light.

SR to arrange a 45 minute meeting later in the week to discuss further with Stuart, Marcin, Ian and Judi.

- TC Decarbonisation Project Post Tender Options Appraisal 31.07.23.pdf
- Appendix 2 TC Decarbonisation Project Funding Gap Analysis.pdf
- 🔁 Appendix 3 TC Decarbonisation Project Post Tender Options Appraisal RA Checklist.pdf
- Appendix 1 TC Decarbonisation Project Approved BC.pdf

5. Future Meetings

Note

No discussion.

6. Standing item: reportable events

Discussion

Reportable events update with Deborah

Chair

There were no reportable events.

7. AOB

Chair

7.1. Pass Rates

ACTION: SR to make further enquiries as to when pass rates will be available as it would be useful to have an idea before Clearing whether the summer Board pass rates are lower or higher than normal.