

UET meeting

Tue 01 August 2023, 10:00 - 13:00

Attendees

Board members

Jane Forster, John Vinney, Jim Andrews, Keith Phalp, Karen Parker, Susie Reynell (Finance Director), Julie Kerr

Meeting minutes

1. Minutes and Matters arising from the previous meeting



Approval

Apologies: Jane, Jim and Karen

Chair

The minutes of the meeting held on 25 July 2023 were approved as being an accurate record of the meeting and there were no matters arising.

The Action Log was noted.

-  UET agenda 1 August.pdf
-  Minutes UET 25 July 23.pdf

2. Finance discussion



Susie Reynell

2.1. Cash flow update

Information

Cash flow is very positive

Susie Reynell

-  UET - Weekly Cashflow Forecast Narrative as at 31 July 2023.pdf
-  UET - Weekly Cashflow Forecast w-c 4 August 2023.pdf

2.2. Value for Money Update

Susie Reynell



The Value For Money committee has been disbanded and the responsibilities now sit with the Deans and Directors. VFM advocates are to be appointed. SR to liaise with Suzanne Clarke with regard to suitable candidates and their Line Managers. A rebranding exercise also to be carried out - to be known as Value at BU.

-  Value for Money with BU final.1 UET Update (002).pdf

2.3. Loan Conditions Compliance Update

Susie Reynell

SR confirmed that this has been actioned.

-  Output Data from PDE July 2023.pdf
-  UET header.pdf

2.4. Bids for approval

Approval

There was 1 pre-award proposal and no post-award proposals. The Bid was approved.

Susie Reynell

RED ID	13822	BU PI	Julian McDougall
Project Title	Media literacy training for professionals who work with children		

-  Narrative for UET meeting 1.08.23.pdf

The larger project would incorporate Dorset House, Kimmeridge House and the Library but it is also possible to do a smaller, more manageable project and tackle Dorset House only. [REDACTED]

[REDACTED] Dorset House will require investment anyway as Arne House project is still some way off.

The new heat pumps will utilise new technology and being an early adopter could be risky and would require a larger contingency than normal in terms of costings and deliverability. Ts and Cs will be crucial.





Grants may be available to do Kimmeridge House and the Library at a later date.

Money for the project would be diverted from other tabled projects such as the data sensing cooling project, intelligent campus project and the PV and fabric component project.

ACTIONS:

SL to forward a copy of the Ts and Cs to SR to check, particularly in relation to delivery, before giving the green light.

SR to arrange a 45 minute meeting later in the week to discuss further with Stuart, Marcin, Ian and Judi.

-  TC Decarbonisation Project - Post Tender Options Appraisal 31.07.23.pdf
-  Appendix 2 - TC Decarbonisation Project - Funding Gap Analysis.pdf
-  Appendix 3 - TC Decarbonisation Project - Post Tender Options Appraisal - RA Checklist.pdf
-  Appendix 1 - TC Decarbonisation Project Approved BC.pdf

5. Future Meetings

Note

No discussion.

Chair

6. Standing item: reportable events

Discussion

Reportable events update with Deborah

Chair

There were no reportable events.

[REDACTED]

[REDACTED]

[REDACTED]

7. AOB

Chair

7.1. Pass Rates

ACTION: SR to make further enquiries as to when pass rates will be available as it would be useful to have an idea before Clearing whether the summer Board pass rates are lower or higher than normal.